

EAST OTTER TAIL COUNTY FAIR

JULY 23-26, 2026

Celebrating 115 Years!

East Otter Tail County Agricultural Society

East Otter Tail County Fair

P.O. Box 152

Perham, MN 56573

Office Phone: (218) 346-2750 (July Only)

Eotcountyfair.org

Dear Booth Exhibitor,

Greetings, and I would like to wish you a successful new 2026 year. The East Otter Tail County Fair is coming up soon July 23-26, 2026, and I would like to offer you the opportunity to rent a booth space. We will continue to offer the special on early registration and free advertising your name in the premium book until May 15, 2026.

- This year the early deadline is May 15, 2026, for the best deal on the booth rent.
- If you return your deposit by May 15, 2026, we will add your business name in our premium book for extra advertising exposure, this reaches over 14,000 papers.
- Office hours will begin in July so you will need to contact me at 218-849-7520 or email at woolyacres@arvig.net for more information prior to July. Please call or text after 6pm Monday through Thursday.
- The website with office hours will be updated at a later date.
- **2025 vendors will have priority on booth preference until May 15, 2026. New vendors will fill in booths that have opened up after previous years vendors.**

Checklist for Booth Exhibitors

- _____ Exhibitor Agreement (Everyone must provide one with a signature)
- _____ Operator Certificate of Compliance (ST19) (Everyone must provide one)
- _____ Food Exhibitor Agreement Form (Food Vendors Only)
- _____ MN Department of Health Certificate & Other Permits (Food Vendors Only)
** Note- Otter Tail County requires license from the county (Clay, Wilkin, & Otter Tail)
- _____ Food Vendor Requirement Form (Food Vendors Only)
- _____ Proof of Insurance (Certificate of Liability Insurance) – must have fair listed.
- _____ Check or Money Order for Booth Rental
- _____ A check for the deposit (This will be returned after 5pm July 26, 2026)
- _____ Map of the Fair is for you to keep for your reference.

***** In July you will receive your Exhibitor Handbook along with 2 free parking passes and any current information you will need to exhibit at the 2026 fair.**

Sincerely,

Diane Sazama

East Otter Tail County Fair Board Secretary/Treasurer

EAST OTTER TAIL COUNTY FAIR EXHIBITOR AGREEMENT FORM July 23-26, 2026

Business Name: _____
 Contact Person: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

I would like to rent a commercial booth (sizes are approximate). Please indicate your preference with an . **ALL BOOTH RENTALS INCLUDE 2 FREE PARKING PASSES.**

Inside Booth	Approximate Size	Before May 15 th	After May 15 th
	A (12 X 10)	\$125	\$150
	B (10 X 8)	\$125	\$150
	C (12 X 9)	\$125	\$150
	D (12 X 6)	\$100	\$125
	E (6 X 12)	\$100	\$125
	E (12 X 8)	\$100	\$125
OUTSIDE BOOTH	SECTION SIZE	Before May 15 th	After May 15 th
	F (25 X 25)	\$125	\$150

- **A \$50.00 DEPOSIT WILL BE REQUIRED TO BE AN EXHIBITOR.**
- Exhibitors will receive their deposit back on Sunday July 26, 2026, after 5:00pm tear down and inspection.
- **PLEASE MAKE A SEPARATE CHECK FOR THE DEPOSIT.**
- **BOOTH PREFERENCE:**
 Same as last year.
 I would prefer a different booth.
 Booth: _____

Early agreements returned will increase your chance of receiving your preferred booth. Returning vendors have priority under the May 15th deadline.

Product or Service you will be providing:

- ❖ I understand that booths will not be reserved until payment has been made in full.
- ❖ I understand that exhibits may not compete with carnival exhibits on the midway.
- ❖ Exhibitors must exhibit appropriate displays for all ages to view.
- ❖ I agree to all the conditions appearing on this agreement and all correspondences pertaining to booth exhibitor's requirements and handbook including the hours of operation of my booth (Handbook will be mailed out in July).

Signature of Exhibitor: _____ Date: _____

OFFICE USE ONLY	DATE PAID	AMOUNT PAID	CHECK #	DEPOSIT CHECK #	PACKET MAILED
INITIAL:					

**EAST OTTER TAIL COUNTY FAIR
EXHIBITOR AGREEMENT FORM
July 23-26, 2026**

Please make checks payable to: EAST OTTER TAIL COUNTY FAIR (EOT FAIR)

OFFICE USE ONLY	DATE PAID	AMOUNT PAID	CHECK #	DEPOSIT CHECK #	PACKET MAILED
INITIAL:					

EAST OTTER TAIL COUNTY FAIR

FOOD VENDOR REQUIREMENT FORM

1. All Food Vendors will be required to provide a full menu and price list. This may not be changed during the fair. No pricing wars among vendors will be permitted.
2. The Fair Board Manager or Fair Board has the right to limit the number of Food Vendors that will be allowed to operate during the fair.
3. Previous Food Vendors will be selected by the following criteria:
 - a. Based on the number of years they have operated at the fair.
 - b. The reputation of the goods and services that they have provided in past years.
 - c. The variety of menu items offered and the pricing of each item.
4. Selected Food Vendors will be required to have all information submitted by May 15th. After May 15th, the Fair Board Manager or Fair Board will select alternates from the waiting list to attend the fair and participate as a Food Vendor.
5. All Food Vendors must have their Food Trailer or Concession Stand inspected by both the MN Department of Health and meet both State of Minnesota and Otter Tail County regulations and requirements and have the MN Board of Electricity Inspection prior to July 1st. You will need to submit written proof that both are completed. Copies need to be submitted no later than **JULY 15th**.
6. The Fair Board Manager or Fair Board will have the right to refuse any Food Vendor that does not comply with the guidelines set forth and your \$100 deposit will be considered forfeited on any requirements not met.
7. The following items can not be sold by any food vendors as the carnival has exclusive rights: **corndogs, cotton candy, popcorn, shaved ice, caramel apples, French fries & potato-based items, and cheese curds. Other items may be added to this list at any time as deemed a conflict with the carnival contract.**
8. It will be the Food Vendor's responsibility to provide all equipment necessary to operate their food trailer or concession stand. The East Otter Tail Fair will not be providing any electrical cords, water hoses, etc. that would be needed to operate a Food Vendor Unit.
9. Food Vendor operating hours are Thursday-Saturday 11am to 10pm. Sunday noon to closing or dismissal by Fair Vendor Manager. You may operate beyond those hours if you feel it will provide a beneficial opportunity for your business.

I FULLY UNDERSTAND ALL OF THE ABOVE REQUIREMENTS WHEN SUBMITTING MY AGREEMENT FOR TO BE A VENDOR AND THAT THE FAIR BOARD MANAGER OR FAIR BOARD WILL BE ENFORCING THE REQUIREMENTS SET FORTH FOR THE 2026 EAST OTTER TAIL COUNTY FAIR.

VENDOR SIGNATURE: _____ **DATE:** _____

**EAST OTTER TAIL COUNTY FAIR
FOOD EXHIBITOR AGREEMENT FORM
JULY 23-26, 2026**

Business Name: _____
Contact Person: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Telephone: _____ **Email:** _____

The East Otter Tail County Agricultural Society is charging 15% of sales after sales tax. The Fair Board will pay for the electricity and garbage pick-up. A \$100.00 deposit is required to hold a spot. The \$100.00 deposit will be credited back off the 15% payback.

ALL FINAL PAYMENTS MUST BE MADE BY SEPTEMBER 1, 2026.

ALL BOOTH EXHIBITORS WILL RECEIVE 2 FREE PARKING PASSES.

Products that you will be selling:

I understand that the carnival has the exclusive rights to sell corndogs, cotton candy, popcorn, shaved ice, caramel apples, french fries & potato-based items, and cheese curds. I also understand that I may not compete with the carnival exhibits of the midway and I agree to all the conditions included in this agreement and all correspondences pertaining to booth rentals.

FOOD INSPECTIONS- Food inspectors will be on the fair grounds on Thursday as planned and may reinspect vendors at any time during the duration of the fair. Please be sure you are compliant with both the State of Minnesota and Otter Tail County regulations and licensing requirements.

ELECTRICAL INSPECTIONS- The Minnesota Board of Electricity will be inspecting all electrical equipment and units. The East Otter Tail County Fair Board Directors and the East Otter Tail County Agricultural Society support the policy of providing electrical service in a safe and efficient manner. Any repairs to the exhibitor's equipment will be at your cost. JC Electric is our official Fair Electrical Contractor. Concessionaires/Exhibitors must bear the cost of the State of Minnesota Electrical inspection.

SIGNATURE OF EXHIBITOR: _____ **DATE:** _____

Formula:

1. Total Gross Sales x Sales Tax (State, City, & County) = Sales Tax
2. Total Gross Sales – Sales Tax = _____ x 15% = Total after Tax
3. Total after Tax - \$100 deposit = Amount Payable to Fair.

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or Type	Name of Business Selling or Exhibiting at Event		Minnesota Tax ID Number	
	Seller's Complete Address		City	State ZIP Code
	Name of Person or Group Organizing Event			
	Name and Location of Event			
	Date(s) of Event			

Merchandise Sold	Describe the type of merchandise you plan to sell.

Sales Tax Exemption Information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf. This is
	<input type="checkbox"/> a nonprofit organization that meets the exemption requirements described below:
	<p>_____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]).</p> <p>_____ Youth or senior citizen group with fundraising receipts up to \$20,000 per year (\$10,000 or less before January 1, 2015)(MS 297A.70, subd. 13[b][1]).</p> <p>_____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.</p>

Sign Here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of Seller	Print Name Here
	Date	Daytime Phone

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for Sellers and Event Operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax.

All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Certain individual sellers are not required to register to collect sales tax if they qualify for the isolated and occasional sales exemption. To qualify, all the following conditions must be met:

- The seller participates in only one event per calendar year that lasts no more than three days;
- The seller makes sales of \$500 or less during the calendar year; and
- The seller provides a written statement to that effect, and includes the seller's name, address and telephone number.

This isolated and occasional sales provision applies to individuals only. It does not apply to businesses.

Sales Tax Registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at www.revenue.state.mn.us.

Information and Assistance

If you have questions or want fact sheets on specific sales tax topics, call 651-296-6181.

Most sales tax forms and fact sheets are also available on our website at www.revenue.state.mn.us.

For information related to sellers and event operators, see Fact Sheet #148, *Selling Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.

MAIN EXHIBIT BUILDING

STAIRS

EAST

E1
6 X 12
\$100

E2
6 X 12
\$100

E3
6 X 12
\$100

OPEN CLASS & FFA EXHIBITS

A1
12 X 10
\$125

A2
12 X 10
\$125

A3
12 X 10
\$125

A4
12 X 10
\$125

A5
12 X 10
\$125

A6
12 X 10
\$125

LEGO
DISPLAY

B1
10 X 8
\$125

B2
10 X 8
\$125

B3
10 X 8
\$125

B4
10 X 8
\$125

B5
10 X 8
\$125

B6
10 X 8
\$125

C1
12 X 9
\$125

C2
12 X 9
\$125

C3
12 X 9
\$125

C4
12 X 9
\$125

C5
12 X 9
\$125

C6
12 X 9
\$125

D1
12 X 6
\$100

D2
12 X 6
\$100

D3
12 X 6
\$100

D4
12 X 6
\$100

D5
12 X 6
\$100

D6
12 X 6
\$100

E4
6 X 12
\$100

E5
6 X 12
\$100

E6
6 X 12
\$100

WEST

E7
12 X 4
\$100

OFFICE

OUTSIDE BOOTH EXHIBITS

OUTSIDE BOOTHS
\$125 approx. 25 x 25

MIDWAY



**4-H
FOOD STAND**

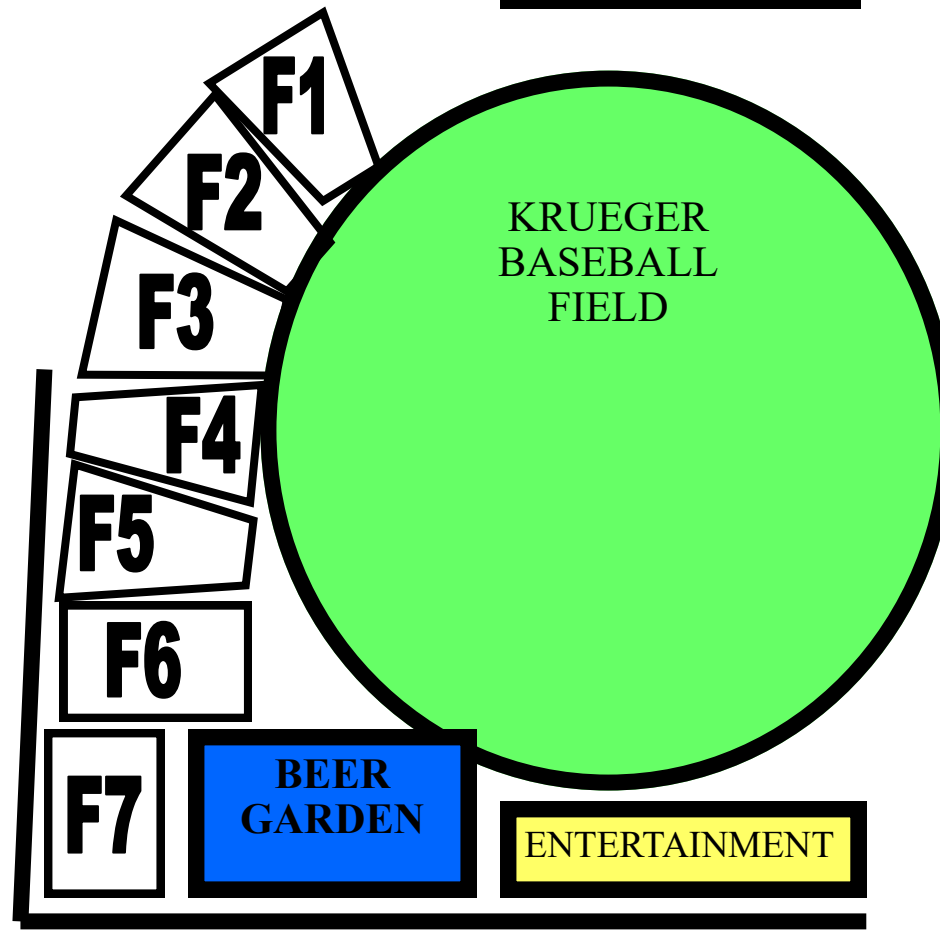


**LIONS
BINGO**

F17 F16

F9 F8

**CHILDREN'S
BARN**



FIRE LANE

BATHROOMS

F10 F11 F12

MAIN EXHIBIT BUILDING

F13 F14 F15

PARK

